YOUR NAME

[City, State] | [Email] | [Phone] | [Professional profile if useful]

Summary

[Current professional background] moving toward [target role], bringing [supported transferable capability] and [relevant work or project evidence].

Relevant Skills

[Target-relevant skill] | [Actual tool and capability] | [Transferable task you can demonstrate]

Relevant Project or Selected Evidence

[Project name] | [Clearly label personal, academic, volunteer, or employment context]

- [Describe your task, method, deliverable, and how you checked the result. Remove this section if not useful.]

Employment History

[Actual most recent job title] | [Employer] | [Location]

[Month Year] - [Present or Month Year]

- [Describe an action relevant to the target role while preserving the original work context.]
- [Show a genuine responsibility, handoff, or result. Do not rename the job or borrow a target-role duty.]

[Actual previous job title] | [Employer] | [Location]

[Month Year] - [Month Year]

- [Summarize relevant work without hiding dates or changing employment facts.]

Education and Training

[Actual qualification] | [Institution] | [Completion or expected date]

[Relevant course or credential with accurate status, if useful]

Template instructions: replace every bracketed field and remove this sentence before applying. Keep dated employment history.